Shaynah R.

Decatur, GA | shaynah96@gmail.com | shaynahcodes.com | github.com/ShaynahCodes

PROFESSIONAL SUMMARY

Automation-focused technical professional building and maintaining production Python workflows, desktop applications, and data-validation systems. Uses AI-assisted development, testing, and troubleshooting to improve business processes. Experienced with REST API integrations, SQLite state tracking, document processing, and operational documentation.

TECHNICAL SKILLS

Programming & Development: Python, JavaScript, SQL (SQLite), HTML/CSS, Tkinter, Git, GitHub

Automation & Integration: Microsoft Graph REST API, n8n, HTTP requests, JSON, CSV/PDF/DOCX processing, Outlook workflows

AI & Quality Assurance: Claude, ChatGPT, code review, debugging, data validation, exception handling, retry logic, rollback/recovery, unittest, GitHub Actions CI

Business & Web Tools: Microsoft 365 (Excel, Outlook, SharePoint), QuickBooks Desktop, SOPs, WordPress, SEO

RELEVANT EXPERIENCE

Technical Administrative & Sales Associate | Cormark Solutions | Jul 2026 - Present

- Independently designed, deployed, and maintain two production Python automation systems for label-proof processing and billing reconciliation, with validation and human-review checkpoints.
- Reduced weekly billing preparation from about 2 hours to 10–15 minutes through CSV reconciliation, business-rule validation, exception flags, and PDF generation.
- Implemented Microsoft Graph REST API integration and SQLite workflow-state tracking, including duplicate prevention, retry logic, rollback safeguards, activity logging, manual-review routing, and automated testing.
- Created SOPs and training guides; supported reporting, WordPress, invoicing, and label-software customers.

Founder & Web Developer | AlignedFX | 2025 - Present

- Developed interactive JavaScript games, calculators, and trading-psychology tools using conditional logic and responsive UI components.
- Manage the WordPress platform, site UX, responsive QA, SEO, and content development.

Freelance Digital Marketing Specialist | Fiverr | 2014 - 2019

- Built WordPress and osCommerce websites; delivered SEO, digital content, and campaign assets.

SELECTED AUTOMATION PROJECTS

Label Proof Automation Python | Microsoft Graph | SQLite **VIEW CODE**

- Privacy-safe reconstruction of a production workflow: parses Excel/PDF/DOCX requests, verifies text integrity, generates proofs, and prepares drafts for approval. Includes all-or-nothing batches, rollback/retry recovery, SQLite state, and 36 unit tests.

Billing Reconciliation Application Python | Tkinter | CSV/PDF **VIEW CODE**

- Privacy-safe adaptation of a production tool: reconciles invoice and open-balance exports, validates billing rules, flags exceptions, generates review-ready PDFs, and prepares Outlook drafts. Includes 15 unit tests and GitHub Actions CI.

ADDITIONAL EXPERIENCE

3D Artist | Student Innovation Fellowship | 2016 - 2019

- Created Blender and Unity assets for VR/AR environments using UV mapping, PBR shaders, and rendering optimization.

Retail Associate / Visual Merchandiser | Macy's | 2023 - 2026

- Supported pricing accuracy, promotional updates, merchandising, and customer service.

Remote Customer Service Representative | Arise Platform | 2017 - 2022

- Provided remote phone/chat support, issue resolution, and quality checks.

EDUCATION

Bachelor of Interdisciplinary Studies | Georgia State University, 2019
Major: Game Design/Development | Minor: Accounting